

TO BE COMPLETED BY NOMINEE'S EMPLOYER

NOMINEE'S CERTIFICATION FORM

The purpose of this form is to advise the administrator's employer that he/she has been nominated to be an **EXL** winner. It also indicates that the employer understands the following obligations and responsibilities inherent in acceptance of the award.

- The provincial and national recipients will be expected to travel to and from the site of the CASA Annual Conference to participate in the special recognition ceremony
- The Canadian Association of School Administrators will provide three nights' lodging for the national honoree. The national winner will receive a life membership in CASA.
- Costs for travel and meals are assumed by the school district, the nominee, or other provincial or local sources.
- The Canadian Association of School Administrators will reimburse the national recipient their registration fee for the CASA annual conference for the year in which the award was received

This is to certify that I acknowledge and endorse the nomination of:

_____ (Nominee's Name)

for the EXL Award representing:

Employer's Name and Title (type or print)

Signature Date

School District/Organization

Mailing Address

City/Town State County Zip

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Area Code and Phone Number E-mail address